**Board Minutes**

**April 24, 2025**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, April 24, 2025, at 4:31 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Absent: Vice Chairman Summers, Commissioner Larson. Administrative staff present: Managing Director, Don Babcock, Clerk of the Board, Kaitlyn Carlson. Public Attending: Dorothy Frederick, Crawford County Commissioner, Tom Coors, Maple Forest Township Supervisor, Duncan Gray, Rick Wright, Lovells Township, Chris Frederick, Beaver Creek Township, Nicholas Frederick, Beaver Creek Township.

It was moved by Commissioner Jones and supported by Commissioner Hanson to approve the April 24, 2025; Crawford County Road Commission Agenda with the addition of the Industrial Drive Bid Award. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers absent. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the April 10, 2025, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers absent. Motion Carried

Accounts Payable Voucher #15 in the amount of $186,136.19 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers absent. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:**

Crawford County Commissioner, Dorothy Frederick reported that Govener Whitmer attended the Saab groundbreaking and commended the Crawford County Road Commission and Managing Director Babcock for the grant work done to date for Industrial Drive.

Tom Coors, Maple Forest Township Supervisor, inquired if we had been provided with information from Great Lakes Energy regarding chipping the trees left in the County Right of Way after the ice storm. Managing Director, Babcock stated the company will be returning to clean up the brush left in the Right of Way but we currently do not have specific details on the timing or method of the process.

Rick Wright with Lovells Township inquired about the status of the North Down River Road Project. Managing Director, Babcock responded that the project is scheduled to take place this summer, but Federal Funds are currently on hold, delaying the start of the project.

**NEW BUSINESS:**

It was moved by Chairman Halstead and seconded by Commissioner Hanson to authorize Managing Director Babcock to advertise for bids for Street Sweeping services on the State Roads. Roll Call: Larson absent, Halstead yea, Summers absent, Hanson yea, Jones yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Commissioner Hanson to authorize Managing Director Babcock to advertise for bids for Roadway Surfacing. Roll Call: Larson absent, Halstead yea, Summers absent, Hanson yea, Jones yea. Motion Carried.

**OLD BUSINESS:**

**Financial Statement- Fiscal Year End 09/30/2024:** The Board reviewed the Financial Statement drafted by Thomas Smith with Smith & Klaczkiewicz, PC. Commissioner Hanson if there is a penalty for going over budget on administrative expenses. Managing Director Babcock responded that there is no penalty since the overage is not a significant amount and the cause being due to training of new administrative staff.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the signing of the Build Ready Sites Program Grant Agreement and to authorize Managing Director Babcock to sign the MEDC Build Ready Sites Program Grant Agreement for funding part of the construction and engineering costs for Industrial Drive. Roll Call: Larson absent, Halstead yea, Summers absent, Hanson yea, Jones yea. Motion Carried.

**Industrial Drive Bid Award:** It was moved by Chairman Halstead and seconded by Commissioner Hanson to award the Industrial Drive Construction bid to J & N Construction, LLC for $4,114,810.13. Roll Call: Larson absent, Halstead yea, Summers absent, Hanson yea, Jones yea. Motion Carried.

**MANAGING DIRECTOR COMMENTS**:

Doug Pratt with Crawford County Emergency Management gathered information from the Road Commission regarding the labor and equipment associated with the ice storm. Doug Pratt will be submitting an assessment with the expectation of obtaining reimbursement for the costs incurred. The amount submitted is approximately $152,000.00.

The original $50,000.00 from Michigan Department of Natural Resources for maintenance tree removal along the Grayling Bicycle Turnpike has been lowered to $25,000.00

**Engineering Reimbursement Request:** A response has not been received on the information sent to MDOT regarding the potential reimbursement for engineering costs related to the Bridge Reconstruction performed by MacArthur Construction.

**Grayling Watermain:** The Grayling Watermain project should be starting relatively soon.

**Truck Garage Roof:** Story Roofing Company has completed the roof; the final bill should be arriving soon. There were a couple windows that were broken in the process of working on the roof, Story Roofing will be fixing the damage.

**Twin Bridge Road:** There may be a possibility of receiving funding to construct the proposed twin bridges on Twin Bridge Road in the year 2027. Funding from EPA Great Lakes Initiative. A public hearing regarding the Natural Rivers Permit had revealed concerns with the sediment migrating downstream both during the construction phase and after the bridge is completed and regarding access to the river.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Vice Chairman Summers – Absent

Commissioner Hanson– None

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:54 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**