**Board Minutes**

**March 27, 2025**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, March 27, 2025, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent Commissioner: Larson. Administrative staff present: Managing Director, Don Babcock, Clerk of the Board, Kaitlyn Carlson. Public Attending: Duncan Gray, Dorothy Frederick, Crawford County Commission, Dan Walters, Stoops Western Star, Tom Coors, Maple Forest Township Supervisor, Lacey Stephan, Grayling Charter Township Supervisor, Jeff Riley, Champagne & Marx, Ryan McQuestion, J & N Construction, Steve Strasser, Toebe Construction, Gabe Nowicki, M & M Excavating, Adam Butters, Butters Transportation Inc.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the March 27, 2025; Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Vice Chairman Summers to approve the March 13, 2025, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried

Accounts Payable Voucher #13 in the amount of $213,350.53 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

Accounts Payable Voucher #13-1 in the amount of $824.00 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:**

**NEW BUSINESS:**

**MDOT Local Bridge Applications:** The board was presented with MDOT Local Bridge Program Applications that were submitted for Chase Bridge Road, Stephan Bridge Road, and County Road 612, North Branch AuSable River.

**2025 Local Road Projects:** The board was presented with the Local Road Improvement, Cost Sharing Policies for Grayling Charter Township, Frederic Township, Beaver Creek Township, South Branch Township. This information was sent to the townships to show how allocations will be distributed.

**Engineering Reimbursement Request:** The Board was presented with information sent to MDOT regarding the potential reimbursement for engineering costs related to the Bridge Reconstruction performed by MacArthur Construction.

It was moved by Vice Chairman Summers and seconded by Commissioner Jones to approve the authorization Resolution for Industrial Drive, authorizing the Managing Director to sign Contract No. 25-5120 for the construction of Industrial Drive.

## crawford county road commission

# authorization Resolution

# INDUSTRIAL DRIVE, IMPROVEMENT PROJECT

### Control Section; EDA 20000

### Job Number 223566CON

**Contract No. 25-5120**

**whereas,** the Crawford County Board of Road Commissioners have approved the plans and proposals for the Industrial Drive, Improvement Project; From a point 3,900 feet south of M-72, thence south 4.14 miles to 4 Mile Road. Control Section; EDA 20000, Job Number 223566CON, Project 25-5120 and;

**whereas,** the Crawford County Board of Road Commissioners desire to enter into an agreement by way of a contract with the Michigan Department of Transportation to complete the Industrial Drive, Improvement Project,

**therefore be it resolved**, the Crawford County Crawford Board of Road Commissioners authorizes the Managing Director Donald Babcock to sign on behalf of the Crawford County Road Commission, MDOT Contract No.: 25-5120.

Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

**OLD BUSINESS:**

**Teamsters Local 214 Bargaining Agreement**: The Crawford County Board of Commissioners signed the Signature page of the approved Labor agreement between the Crawford County Road Commission and Teamsters, State, County and Municipal Works Local No 214.

Bids for the construction of Industrial Drive from 4 Mile Road, north 4.14 miles were opened and read aloud. It was moved by Chairman Halstead and seconded by Vice Chairman Summers to accept all bids for Industrial Drive, and to authorize the staff to review and tabulate the bid results and to present a recommendation to award at a future meeting pending the finalization of the Industrial Drive Contracts. Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

**MANAGING DIRECTOR COMMENTS**:

The Crawford County Road Commission will be receiving $50,000.00 from the Michigan Department of Natural Resources for maintenance tree removal along the Grayling Bicycle Turnpike.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Vice Chairman Summers – None

Commissioner Hanson– Clarified we would be getting 73% of estimated costs through MDOT in addition to the 2.8 million MEDC is providing for Industrial Drive.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:58 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**