**Board Minutes**

**March 13, 2025**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, March 13, 2025, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent Commissioner: Larson. Administrative staff present: Managing Director, Don Babcock, Clerk of the Board, Kaitlyn Carlson. Public Attending: Duncan Gray, Dorothy Frederick, Crawford County Commission, Karl Domres, Elmers.

It was moved by Commissioner Jones and supported by Chairman Halstead to approve the March 13, 2025; Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Hanson to approve the February 27, 2025, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried

Accounts Payable Voucher #12 in the amount of $169,313.96 was moved to pay by Chairman Halstead and supported by Commissioner Jones. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

Commissioner Hanson inquired about the check made payable to Ausable Towing in the amount of $900.00. Managing Director Babcock informed Commissioner Hanson the payment was for a truck being towed to Stoops Western Star in Traverse City for repair.

Commissioner Hanson requested Clerk of the Board, Kaitlyn add the check in the amount of $26,471.00 to the State of Michigan for the purchase of a truck to the check register. Clerk of the Board, Kaitlyn informed Commissioner Hanson the amount cannot be added to the check register since the check was a cashier’s check provided by the bank and the check register is provided for the checks printed in office through our Precision Software. The payroll Voucher, Chairman Halstead signs has a breakdown of checks printed in office as well as the cashiers check.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:** Duncan Gray inquired about the effect turning M-72 from four lanes to three will have on the Grayling Eagles during the construction. Managing Director, Babcock replied one entrance will most likely be open at a time to the Grayling Eagles while the other could potentially be blocked.

**NEW BUSINESS:**

It was moved by Chairman Halstead and supported by Commissioner Jones to adopt the following resolution and authorize Chairman Halstead to sign, “I hereby certify that all of the roads which lengths have been entered along the road bands of the attached Township and enlarged section maps are under the jurisdiction of the Crawford County Road Commission and I further certify that all roads shown herein are normally open to automobile traffic during the months of May thru October.” and to submit the 2024 Road Certification Maps to Michigan Department of Transportation. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Commissioner Hanson to authorize Managing Director Babcock to advertise for bids for Bituminous Base Crushing. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Commissioner Jones to authorize Managing Director Babcock to advertise for bids for cutting edges. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**OLD BUSINESS:**

It was moved by Chairman Halstead and seconded by Commissioner Jones to award the Pavement Marking bid to Michigan Pavement Marking. Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Commissioner Jones to award the 23A Crushed Gravel bid to Elmer’s Crane and Dozer Inc. Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

**MANAGING DIRECTOR COMMENTS**:

**Industrial Drive:** Bid opening will be at the March 27th, 2025, regular board meeting. Contracts are still pending finalization.

**Grayling Watermain:** The watermain contractors encountered some challenges with the placement of the watermain. However, they are prepared to proceed as soon as weight restrictions are lifted.

**Twin Bridge Road**: The Natural Rivers Act public hearing took place Tuesday, March 4th. Anglers of the AuSable have concerns with the sediment migrating downstream both during the construction phase and after the bridge is completed.

**Truck Garage Roof: Story** Roofing Company has returned to finish the roof, could potentially be finished within the next week.

The Beaver Creek Fox Run paving project is scheduled to resume this year. A final public hearing is scheduled, and new cost estimates are being drafted to reflect updated plans, as the previous estimates are a few years old.

**CLOSED SESSION:** Under 15.268 of the Open Meetings Act; Closed sessions; Sec. 8. (1) permissible purposes; © For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement Union Negotiations, it was moved by Chairman Halstead at 4:53 p.m. to enter into Closed Session to discuss union negotiation finalization. Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead at 5:56 p.m. and supported by Commissioner Hanson to move back into regular session. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the Bargaining Agreement between Crawford County Road Commission and Teamsters Local 214 as presented. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Vice Chairman Summers – None

Commissioner Hanson– inquired when admin contracts would be discussed, Managing Director Babcock stated admin contracts are typically discussed December of the year of Union Contract negotiations.

Commissioner Jones – Great job on snow removal this winter.

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:59 p.m.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**