**Board Minutes**

**February 13, 2025**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, February 13, 2025, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent Commissioner: Larson. Administrative staff present: Engineer Technician, Timothy McCarthy, Engineer Technician, Matthew Gabriel, Clerk of the Board, Kaitlyn Carlson. Public Attending: Dorothy Frederick, Crawford County Commissioner.

It was moved by Commissioner Jones and supported by Commissioner Hanson to approve the February 13, 2025; Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the January 30, 2025, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried

Accounts Payable Voucher #10 in the amount of $186,527.96 was moved to pay by Chairman Halstead and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:** Dorothy Frederick, Crawford County Commission commented on the great job the Road Commission staff has been doing to keep the snow off the road.

**NEW BUSINESS:**

**Permission to bid Crushed gravel:** It was moved by Chairman Halstead to authorize staff to advertise for bids for Crushed Gravel. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Permission to bid 2024 Pavement Marking**: It was moved by Chairman Halstead to authorize staff to advertise for bids for Pavement Marking Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Permission to bid Industrial Drive:** It was moved by Chairman Halstead to authorize staff to advertise for bids for Industrial Drive Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Commissioner Hanson inquired if Managing Director, Babcock has met with SAAB yet. Engineer Technician McCarthy informed Hanson there is a meeting scheduled for next week. MDOT funds and MEDC Site Readiness have been approved Managing Director, Babcock has not received contracts for either grant. He will not be expecting to get them until late March or early April.

The board was presented with a letter from Brandon Gabriel, Frederic Township Supervisor, regarding the requests for estimates on potential road projects. A millage was passed in Frederic Township, estimated to generate approximately $146,000.00 for the next four years.

**OLD BUSINESS:**

**MANAGING DIRECTOR COMMENTS**:

**Grayling Watermain project:** Engineer Tech, McCarthy informed the board tha**t** Contract #3 has been awarded to TOEBE Construction, work will be commencing very soon; this is the segment running from the 4 Mile Road area along the Easterly right of way of industrial Drive to Roberts Road location. The Grayling Township and Beaver Creek Sewer Authority have finalized an agreement to use the existing well near Arauco and have an agreement for the operation of the system once it is completed. Matt Gabriel and Don will be working on finalizing the right of way permit with Grayling Township on Monday.

Clerk of the Board, Kaitlyn, explained the new permitting system, Oxcart, the Road Commission is implementing is smooth running for move permits. Right of Way permits are currently being programmed by the staff of Oxcart and Kaitlyn will update the board as soon as it goes live.

Clerk of the Board, Kaitlyn, presented the board with information on the Earned Sick Time Act going into effect Friday, February 21st. She informed the board that part-time employees will now be earning one hour of sick time per 30 hours worked.

**CLOSED SESSION:** Under 15.268 of the Open Meetings Act; Closed sessions; Sec. 8. (1) permissible purposes; © For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement Union Negotiations, it was moved by Chairman Halstead at 4:45 p.m. to enter into Closed Session to discuss union negotiation strategy with the amendment to allow Engineer Technician, Matt Gabriel to attend the closed session meeting. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Commissioner Hanson at 5:25 p.m. and supported by Commissioner Jones to move back into regular session. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Vice Chairman Summers – None

Commissioner Hanson– Good job keeping the snow off the road but inquired if the snow piled up on the corners would be pushed down and if the guardrail is still missing from Chase Bridge Road. Engineer Tech, Tim replied the corners have been worked on when it is not snowing and there is a barrier up on Chase Bridge Road until spring.

Commissioner Jones – Good job keeping the snow off the roads.

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 5:30 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**