**Board Minutes**

**January 30, 2025**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, January 30, 2025, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent Commissioner: Larson. Administrative staff present: Managing Director, Don Babcock, Clerk of the Board, Kaitlyn Carlson. Public Attending: Dorothy Frederick, Crawford County Commissioner, Matt Moeller, County Commissioner.

It was moved by Commissioner Jones and supported by Chairman Halstead to approve the January 30, 2025; Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the January 16, 2025, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried

Accounts Payable Voucher #9 in the amount of $32,853.75 was moved to pay by Chairman Halstead and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

Accounts Payable Voucher #9-1 in the amount of $875.00 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** Managing Director Babcock stated the funds have been received for invoice number 3247 in the amount of $200,000.00 from Truck County of Indiana for their contribution to the construction of Industrial Drive.

**Blade and Brine Report:** None

**PUBLIC COMMENTS:** Matt Moeller introduced himself as the District Six County Commissioner, Lovells Area. He inquired about the portion of North Down River Road from McMasters Bridge Road to Bald Hill Road regarding the construction of the said portion. Managing Director Babcock stated the project is proposed to be completed in 2025.

**NEW BUSINESS:**

It was moved by Chairman Halstead and seconded by Commissioner Jones to adopt the following Resolution supporting the application to the Michigan Department of Transportation for Local Bridge Program Funding for “Stephan Bridge over the AuSable River” located in Grayling Township as presented.

**RESOLUTION**

**WHEREAS**: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2028, and



**WHEREAS**: **"Stephan Bridge Road over Au Sable River"** is located in Section 5, Grayling Township, 7 miles northwest of the City of Grayling, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of reconstruction, and

**WHEREAS**: THE Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

**NOW THEREFORE**, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for **"Stephan Bridge Road over Au Sable River"** located in Grayling Township and that we are committed to funding the local share.

Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Commissioner Hanson to adopt the following Resolution supporting the application to the Michigan Department of Transportation for Local Bridge Program Funding for “Chase Bridge over South Branch AuSable River” located in South Branch Township as presented.

**RESOLUTION**

**WHEREAS**: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2028, and



**WHEREAS**: **"Chase Bridge Road over South Branch Au Sable River"** is located in Section 21, South Branch Township, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

**WHEREAS**: THE Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

**NOW THEREFORE**, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for **"Chase Bridge Road over South Branch Au Sable River"** located in South Branch Township and that we are committed to funding the local share.

Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Commissioner Hanson and seconded by Commissioner Jones to adopt the following Resolution supporting the application to the Michigan Department of Transportation for Local Bridge Program Funding for “County Road 612 over the North Branch AuSable River” located in Lovells Township as presented.

**RESOLUTION**

**WHEREAS**: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2028, and



**WHEREAS**: **"County Road 612 over North Branch Au Sable River"** is located in Section 19, Lovells Township, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

**WHEREAS**: THE Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

**NOW THEREFORE**, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for **"County Road 612 over North Branch Au Sable River"** located in Lovells Township and that we are committed to funding the local share.

Roll Call: Larsen absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Chairman Halstead and seconded by Vice Chairman Summers to authorize Managing Director Babcock to advertise for bids for Seasonal Requirements. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**OLD BUSINESS:**

**MANAGING DIRECTOR COMMENTS**:

Industrial Drive: Grants have been approved from MDOT and MEDC totaling approximately eight million dollars. MDOT funds are required to be used for the construction of Industrial Drive. MEDC does not require the funds to be specifically used for the construction, therefore it will be used towards the engineering costs of Industrial Drive. Managing Director Babcock is preparing bid proposals, bids can be sent out and received, although we cannot award the project until contracts with MDOT and MEDC have been executed, and the funds have been received.

Union Negotiations: Scheduled to meet with Clayton Pletscher, Teamsters Union Representative and Union Stewards on February 18th and 26th @ 1:00 p.m. Managing Director Babcock will be accompanied by Chairman Halstead during the meeting to discuss proposals.

Permitting System: Managing Director Babcock informed the board we are in the process of moving our permitting system to Oxcart. If in the future there is a need to change the permit fee schedule, a public hearing would be required to be held. Clerk of the board, Kaitlyn stated there is no additional cost to the Road Commission when using Oxcart. Move permits are projected to be completed by Monday and Right of Way permits in the near future.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Vice Chairman Summers – None

Commissioner Hanson– Inquired on the 2002 International, Managing Director Babcock replied the bid went too high. Commissioner Hanson also inquired if the 612 Bridge in Frederic and the Bridge on Walsh Road were complete and if we would be liquidating damages. Managing Director Babcock stated he is working on estimates of the damages.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:56 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**