**Board Minutes**

**January 02, 2025**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, January 2, 2025, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent Commissioner: Larson. Administrative staff present: Engineer Tech, Tim McCarthy, Clerk of the Board, Kaitlyn Carlson. Public Attending: None.

It was moved by Commissioner Jones and supported by Chairman Halstead to approve the January 2, 2025; Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the December 19, 2024, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried

Accounts Payable Voucher #7 in the amount of $254,947.23 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

Vice-Chairman Summers and Commissioner Jones inquired about the payment to Dale Dukes & Sons Inc. in the amount of $192,500.00. Engineer Tech Tim McCarthy informed the board the payment is for the I-75 guardrail installation bid that was awarded on July 18, 2024.

Accounts Payable Voucher #7-1 in the amount of $37,176.40 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**Election of Officers:** It was moved by Commissioner Hanson and seconded by Commissioner Jones to elected Ryan Halstead to the position of Crawford County Road Commission Board Chairman and Gary Summers to the position of Vice Chairman. Roll Call: Larson absent, Jones yea, Hanson yea, Summers yea, Halstead yea. Motion Carried.

**Memorandum of agreement**: The board was provided with an Industrial Drive extension project memorandum of agreement involving *Truck Country of Indiana, INC* and *Crawford County Road Commission* forinformational purposes*.* Once all developments with Stoops Western Star are completed, the memorandum of agreement will be finalized. Following the approval of *SAAB* by Grayling Charter Township and the Economic Development Corporation, a memorandum of agreement will be established between *SAAB* and *Crawford County Road Commission*.

**Maple Forest Township Cost Estimate:** The board was provided with cost estimates for the local road construction of Petersen and White Road requested by Maple Forest Township Supervisor, Tom Coors.

**OLD BUSINESS:**

**Letter addressed to Grayling Charter Township regarding Industrial Drive:** The board acknowledged the great letter written by Managing Director, Babcock.

**MANAGING DIRECTOR COMMENTS**:

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson–Inquired if Story Roofing Company has completed the truck garage roof. Engineer Tech McCarthy responded that the roof is still being worked on.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:40 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**