**Board Minutes**

**November 21, 2024**

**DRAFT**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, November 21, 2024, at 4:30 p.m., Present: Chairman Halstead, Commissioner Hanson, Commissioner Jones, Vice Chairman Summers, Absent: Commissioner Larson. Administrative staff present: Managing Director, Don Babcock, Clerk of the Board Kaitlyn Carlson. Public Attending: Tom Coors, Maple Forest Township Supervisor.

It was moved by Chairman Halstead and supported by Vice Chairman Summers to approve the November 21, 2024, Crawford County Road Commission Agenda with the correction of the date. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the November 7, 2024, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion carried.

Accounts Payable Voucher #4 in the amount of $258,139.30 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** Chairman Halstead inquired about invoice number 3229 for Wendigo Forest Product. Clerk of the Board Kaitlyn informed Halstead that the invoice pertains to the repair of the damaged section of our road caused by Wendigo Forest Product.

Managing Director Babcock informed the board that invoice number 3234 is for South Branch Township’s portion of the Leline Road project.

**Blade and Brine Report:** None

**PUBLIC COMMENTS:**

Tom Coors, Maple Forest Township Supervisor, requested Managing Director Babcock to prepare an estimate for repairing Peterson Road and White Road, including a cost breakdown for each mile.

**NEW BUSINESS:**

**OLD BUSINESS:**

**MANAGING DIRECTOR COMMENTS**:

Update on the Raven Project: Discussion was held regarding timelines for receiving grant funds for the proposed construction of Industrial Drive. Managing Director Babcock expressed concern that the Road Commission may have applied for the grants too early, due to the fact the Company has not officially been approved for the sale of the property via State of Michigan. Per the Memorandum of Understanding that allows the sale of this State land, both the Michigan Department of Natural Resources and the Crawford County Economic Development Partnership must agree that the company is a good fit for the land and community. The MDNR has approved their part, but the Partnership has not. The Crawford County Economic Development Partnership has requested additional information from the Company and once that is received, the Partnership will meet again to either approve or disapprove the sale.

Update on Grayling Water Main Project: scheduled to start within the next three weeks, pending the finalization of necessary permits.

Story Roofing company is scheduled to start the truck garage roof in the second week of December.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson– None

Commissioner Jones – None

Chairman Halstead – Appreciates the deer being picked up from the right of ways.

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 5:00 p.m.

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**Ryan Halstead, Chairman Kaitlyn Carlson, Clerk of the Board**