**Board Minutes**

**July 18, 2024**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, July 18, 2024, at 4:33 p.m., Present: Commissioner Jones, Vice Chairman Summers, Commissioner Hanson. Absent: Commissioner Larson and Chairman Halstead. Administrative staff present: Managing Director Don Babcock and Clerk of the Board Leann Neilson. Public Attending: Dorothy Frederick, County Commissioner.

It was moved by Vice Chairman Summers and supported by Commissioner Hanson to approve the July 18, 2024; Crawford County Road Commission Agenda with the addition of ACT 51 Section j Annual Certification of Employee Related Conditions under New Business. Roll Call: Larson absent, Halstead absent, Hanson yea, Jones yea, Summers yea. Motion Carried.

It was moved by Commissioner Hanson, supported by Commissioner Jones to approve the July 2, 2024, Board Minutes as presented. Roll Call: Larson absent, Halstead absent, Hanson yea, Jones yea, Summers yea. Motion carried.

Accounts Payable Voucher #21 in the amount of $248,516.76 was moved to pay by Commissioner Hanson and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead absent, Hanson yea, Jones yea, Summers yea. Motion Carried.

Accounts Payable Voucher #21-1 in the amount of $37,975.65 was moved to pay by Commissioner Hanson and supported by Commissioner Jones. Roll Call: Larson absent, Halstead absent, Hanson yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** Outstanding DNR Hartwick Pines invoice has been paid.

**Blade and Brine Report:** Storms are creating wash outs, but the crew will be around to fix them.

**PUBLIC COMMENTS:** Dorothy Frederick, County Commissioner – Dam repair at Lake Margarethe – structure failed, bladder failed, now planning to try a diversionary channel. EAGLE permit will be required for diversionary channel and the project repair is likely to be pushed out until next year.

Dorothy reported hearing that ACT 51 Mitigation Board has funding for dams. In addition, Dorothy is hearing that people want the road commission to be exempt from TIF for the City.

**NEW BUSINESS:**

It was moved by Commissioner Hanson and seconded by Commissioner Jones to authorize the Clerk of the Board Leann Neilson and Chairman Ryan Halsted to sign the Public ACT 51, Section 18j Annual Certification of Employee-related Conditions and submit it to MDOT. Roll Call: Larson absent, Halstead absent, Jones yea, Hanson yea, Summers yea. Motion Carried.

It was moved by Commissioner Jones and seconded by Commissioner Hanson to authorize the road commission to advertise for bids on behalf of MDOT for State Street @ I-75/M-72, City of Grayling, Crawford County Proposed Splitter Island. Roll Call: Larson absent, Halstead absent, Jones yea, Hanson yea, Summers yea. Motion Carried.

**OLD BUSINESS:**

It was moved by Vice Chairman Summers and seconded by Commissioner Jones to award the MDOT I-75 Guardrail Project to Dale Duke & Sons, Inc for $192,500.00. Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried.

It was moved by Vice Chairman Summers and seconded by Commissioner Jones to award the Furnishing and Deliver of 23A Gravel to Leline Road to Bunting Sand & Gravel Products for $17.50/ for total of $63,875.00. Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried

It was moved by Commissioner Hanson and seconded by Commissioner Jones to authorize the board to sign a Letter of Understanding Between Teamsters State, County and Municipal Workers Local 214 and Crawford County Road Commission RE: Addition to Article 25, Retirement New Section – Section 4, Retirement Party, Procedures and Limits. Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried

It was moved by Commissioner Hanson and seconded by Commissioner Jones to adopt the following Resolution to Opt Out of Tax Capture by The Grayling DDA 07182024-DDA-TIF and authorize Clerk of the Board, Leann Neilson to sign.

**RESOLUTION TO OPT OUT OF TAX CAPTURE BY THE**

**GRAYLING DDA**

**07182024 – DDA-TIF**

**Whereas,** The City of Grayling held a public hearing on June 10th, 2024 for the purposes of increasing the Downtown Development Authority (DDA) boundaries and establishing a Tax Increment Financing plan (TIF); and

**Whereas,** the taxing jurisdictions that are within the DDA boundaries have sixty (60) days from the date of the public hearing to exempt themselves from a portion or all tax capture; and

**Whereas,** Crawford County Road Commission has an obligation to the voters of Crawford County to utilize Road Millage funding on roadways within Crawford County; and

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**NOW, THERFORE BE IT RESOLVED,** that the Crawford County Board of Road Commissioners formally exempt the County Wide Road millage from tax capture by way of the newly formed DDA TIF; and

**BE IF FURTHER RESOLVED**, that a copy of this resolution is filed with the City Clerk within seven days of this meeting date.

Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried

**MANAGING DIRECTOR COMMENTS**:

The Pioneer Road Project – seeding & mulching will be done next week.

Leline Road – clearing and grubbing is done. Utilities need to be relocated. The road commission will begin their part of the work approximately mid-September.

Deerhart Valley Road – Don will be preparing the road agreement for signing.

County Road 612 – cross culverts are removed and replaced, and curb & gutters are done. The tentative paving date is the week of July 29.

County Road 612 bridge project – Final inspection will be Tuesday. Don will be meeting with MDOT to determine how to close this job out.

The road commission got a $7500 grant to cut trees and limbs along the bike path.

Update on the Raven Project and the relocation of the Industrial Drive right of way – explanation was given regarding the steps taken and the process and deadlines that must be met for this to materialize. Road commission does not intend to pay for this project. There are some grants available through other organizations that should be able to help with this project.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – inquired about the new signs and work being done on the freeway. The Managing Director indicated that MDOT is upgrading signs. The mowing is being done by the road commission for MDOT.

Commissioner Hanson– thank you Leann for the yearly expense spreadsheet you created for the Board.

Commissioner Jones – thank you Don for always getting things done even with minimal resources.

Chairman Halstead – Absent.

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 5:15 p.m.

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**Gary Summers, Vice Chairman Leann Neilson, Clerk of the Board**