**Board Minutes**

**December 7, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, December 7,2023, at 4:30 p.m., **Present:** Commissioner Hanson, Vice Chairman Summers, Commissioner Jones, and Chairman Halstead. Absent: Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock and Clerk of the Board, Leann Neilson. **Public Attending**: Dorothy Frederick, Crawford County Commissioner, and Tom Coors, Maple Forest Township Supervisor.

It was moved by Chairman Halstead and supported by Commissioner Hanson to approve the December 7, 2023, Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Hanson to approve the November 9, 2023, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion carried.

Accounts Payable Voucher #5 in the amount of $257,554.50 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

Accounts Payable Voucher #4 in the amount of $130,608.87 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

Accounts Payable Voucher #4-1 in the amount of $286,472.73 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

**Cash Flow:** Millage account is getting low.

**Accounts Receivables:** Chairman Halstead inquired about the outstanding permit accounts and inquired about the road commissions utility permit pricing and the process the road commission uses when issuing utility permits.

**Blade and Brine Report:** None

**PUBLIC COMMENTS**: Dorothy Frederick, County Commissioner reported to the Board that Sandra Moore is now retired, and her position is expected to be filled by December 11 or 12.

Tom Coors inquired about the road commission truck driver that had gotten stuck in Bradford Lake Hills area.

**NEW BUSINESS**: None

**OLD BUSINESS:** North Down River Road over Big Creek bridge rehabilitation project has been approved for MDOT funding for the year of 2026. Managing Director Babcock will start the process for permits and design work.

**MANAGING DIRECTOR COMMENTS:** Road projects are finished except for some touch ups to be done on Pere Cheney Road in South Branch Township in the spring of 2024. Pioneer Road did not get completed this year.

The Road Commission is still looking to hire a mechanic.

County Road 612 bridge over the AuSable River will be closed all winter due to contractor delays. The road commission will be withholding up to $380,000.00 in liquidated damages.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – Good job and thank you to the crew for a nice job on snow removal during the last snowstorm.

Commissioner Hanson – Commissioner Hanson inquired about who is training the new truck drivers. Other experienced truck drivers are doing the training.

Commissioner Jones – Thank you to the road crew and great job during the last snowstorm removing snow.

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:50 p.m.

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**Chairman, Ryan Halstead Leann Neilson, Clerk of the Board**