**Board Minutes**

**November 9, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, November 9,2023, at 4:31 p.m., **Present:** Commissioner Hanson, Vice Chairman Summers, Commissioner Jones and Chairman Halstead. Absent: Commissioner Larson. **Administrative staff present:** Engineer Tech Tim McCarthy and Clerk of the Board, Leann Neilson. **Public Attending**: Dorothy Frederick, Crawford County Commissioner.

It was moved by Chairman Halstead and supported by Vice Chairman Summers to approve an amended November 9, 2023 Crawford County Road Commission Agenda to include discussion regarding canceling the November 22 regular Board Meeting because of the Thanksgiving holiday. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the October 26, 2023, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion carried.

Accounts Payable Voucher #3 in the amount of $242,824.25 was moved to pay by Chairman Halstead and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

Accounts Payable Voucher #3-1 in the amount of $95,644.16 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Jones yea, Summers yea, Hanson yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** Update on Lozon collections – Shanda from MCRSIP is working with the Crawford County Prosecutor on recovering the outstanding balance.

Update on Max Meisner collections – Max has received a monthly statement every month for the last year reminding him of the outstanding balance. There have been no attempts to reconcile the outstanding balance owed.

**Blade and Brine Report:** None

**PUBLIC COMMENTS**: Dorothy Frederick, County Commissioner reported to the Board that Sandra Moore will be retiring at the end of November and that Judge Hunter will make an appointment to complete Sandras’s term.

**NEW BUSINESS**: It was moved by Chairman Halstead, seconded by Commissioner Hanson to cancel the November 22, 2023 regular meeting of the Board of Road Commissioners and authorize staff to proceed in processing Accounts Payable and Payroll with corresponding vouchers to be presented at the December 7, 2023 meeting for signing. Roll Call: Larsen absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**OLD BUSINESS: None**

**MANAGING DIRECTOR COMMENTS:**

Winter hours of 6:00 a.m. to 2:30 p.m. begin Monday November 13.

Pere Cheney Road and County Road 612 are paved. Will be finishing up graveling on part of Pere Cheney Road.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson – Commissioner Hanson inquired about the work that was done on Finch Lane & Portage Avenue. The road commission crew did a nice job.

Commissioner Jones – Great job on Stephan Bridge Road.

Chairman Halstead – Commissioner Halstead is appreciative of the nice work done by the road commission crew on the completed projects. He is thankful for the talent pool that the road commission employs. Hat’s off to South Branch Township on their road millage and their willingness to participate in the cost sharing for the resurfacing of their local roads.

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:45 p.m.

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**Chairman, Ryan Halstead Leann Neilson, Clerk of the Board**