**Board Minutes**

**August 3, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, August 3,2023, at 4:30 p.m., **Present:** Chairman Halstead, Commissioner Hanson, Vice Chairman Summers, and Commissioner Jones. Absent: Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock and Clerk of the Board, Leann Neilson. **Public Attending**: County Commissioner liaison Dorothy Frederick.

It was moved by Vice Chairman Summers and supported by Commissioner Jones to approve the August 3, 2023, Crawford County Road Commission Agenda as presented. Roll Call: Larson absent, Jones yea, Halstead yea, Hanson yea, and Summers yea. Motion Carried.

It was moved by Commissioner Jones, supported by Commissioner Hanson to approve the July 20, 2023, Board Minutes as presented. Roll Call: Larson absent, Jones yea, Halstead yea, Summers yea, Hanson yea. Motion carried.

Accounts Payable Voucher #21 in the amount of $593,503.03 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Jones yea, Halstead yea, Summers yea, Hanson yea. Motion Carried.

Accounts Payable Voucher #22-1 in the amount of $2,560.20 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Jones yea, Halstead yea, Summers yea, Hanson yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** Working with collections on Lozon account and a couple others.

**Blade and Brine Report:** Crew has been busy graveling shoulders on projects. Brine well has been broken down for a couple of weeks but is back up and running. Crew will return to blading and brining soon.

**PUBLIC COMMENTS:** Dorothy Frederick thanked the Board for a great job resurfacing Fletcher Rd. and Military Rd.

**NEW BUSINESS**: None

**OLD BUSINESS:**

**Pension Grant –** Michigan Department of Treasury’s (Treasury) Protecting MI Pension Grant Program. The Road Commission has been awarded a grant of $1,888,525.00. Grant funds have been deposited into the MERS account bringing the road commission to 60% funded. The road commission will continue to overpay to bring the funded level up to 100% in an expedited manner.

**Letter of Understanding** - It was moved by Chairman Halstead, seconded by Commissioner Jones to authorize Managing Director Babcock to sign a Letter of Understanding Between Teamsters Local 214 and Crawford County Road Commission regarding an addition to Article 24, Section 29 CDL Training / Testing Reimbursement. Roll Call: Larson absent, Jones yea, Halstead yea, Summers yea, Hanson yea. Motion Carried.

**MANAGING DIRECTOR COMMENTS:**

**Military Road** – Military Rd. is complete other than centerline painting.

**Fletcher Road** – Fletcher Rd. is complete other than centerline painting.

**Pere Cheney Road –** Pere Cheney Rd. is on hold while waiting for culverts.

**County Road 612 over the AuSable River Bridge Project** – working on dewatering coffer dams.

**County Road 612 over Big Creek** – contractor is putting a new bridge deck together and setting panels next week.

**County Road 612, Jones Lake Rd. west 1 mile –** J & N will start crushing next week.

**Chase Bridge Road**, **from 7 Mile Road, south, 3000 feet**. – J & N will crush next week as well.

**Mechanic Position –** still accepting applications for open mechanic position.

**House Bill 4892 –** legislation has been introduced regarding electronic attendance at Board Meetings.

**Upcoming Retirements** – there are several managerial positions that will be coming available in the next couple of years due to retirements. Managing Director Babcock would like the Board to be thinking about promoting, hiring, and training new people. Managing Director Babcock will inquire with MERS regarding transfer of employees to new divisions as it pertains to pensions.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – Has the janitor been replaced? Angela Lichon has been hired for the janitor position.

Commissioner Hanson – None

Commissioner Jones – None

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Chairman Halstead – Inquired about Pere Cheney Rd. completion. Project is temporarily on hold, will resume soon. Chairman Halstead commented on how great Military Rd. looks.

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:57 p.m.

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**Ryan Halstead, Chairman Leann Neilson, Clerk of the Board**