**Board Minutes**

**May 25, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, May 25, 2023, at 4:30 p.m., **Present:** Commissioner Jones, Commissioner Hanson, and Vice Chairman Summers. Absent: Commissioner Larson, Chairman Halstead. **Administrative staff present:** Managing Director Don Babcock and Clerk of the Board, Leann Neilson. **Public Attending**: County Commissioner liaison Dorothy Frederick, and Duncan Gray.

It was moved by Commissioner Jones and supported by Commissioner Hanson to approve the May 25, 2023 Crawford County Road Commission amended Agenda to add “Proposed Land Transaction” under Old Business. Roll Call: Larson absent, Halstead absent, Hanson yea, Jones yea, and Summers yea. Motion Carried.

It was moved by Commissioner Hanson, supported by Commissioner Jones to approve the May 11, 2023, Board Minutes as presented. Roll Call: Larson absent, Halstead absent, Summers yea, Jones yea, Hanson yea. Motion carried.

Accounts Payable Voucher #17 in the amount of $96,659.97 was moved to pay by Vice Chairman Summers and supported by Commissioner Jones. Roll Call: Larson absent, Halstead absent, Summers yea, Hanson yea, Jones yea. Motion Carried.

Accounts Payable Voucher #17-1 in the amount of $1308.00 was moved to pay by Commissioner Hanson and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead absent, Summers yea, Hanson yea, Jones yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables:** None

**Blade and Brine Report:** None

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**Engineering Reimbursement** – It was moved by Commissioner Hanson, seconded by Commissioner Jones to authorize Chairman Halstead and Clerk of the Board Leann Neilson to sign and submit the application for Engineering Reimbursement to Michigan Department of Transportation. Roll Call: Larson absent, Halstead absent, Summers yea, Jones yea, Hanson yea. Motion Carried.

**Claim for Protecting MI Pension Grant** – It was moved by Commissioner Jones and seconded by Commissioner Hanson to adopt the Resolution Authorizing A Claim for the “Protecting MI Pension Grant”. Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried.

**Protecting MI Pension: Michigan Local Pension Grant Affidavit** – It was moved by Commissioner Jones and seconded by Commissioner Hanson to authorize Managing Director Babcock to sign the Protecting MI Pension Michigan Local Grant Affidavit and submit it to Michigan Department of Treasury for consideration. Roll Call: Larson absent, Halstead absent, Jones yea, Summers yea, Hanson yea. Motion Carried.

**OLD BUSINESS:**

**Furnishing 23A Gravel Bid Opening** - It was moved by Vice Chairman Summers and seconded by Commissioner Hanson to award the Furnishing & Delivery of 23A Gravel Bid to Elmer’s Crane and Dozer. Roll Call: Larson absent, Halstead absent, Summers yea, Hanson yea, Jones yea. Motion Carried.

**ACT 51** – It was moved by Commissioner Hanson and seconded by Commissioner Jones to authorize Chairman Halstead and Clerk of the Board Leann Neilson to act as Chief Financial Officer and sign the 2022 ACT 51 Annual Financial Report. Roll Call: Larson absent, Halstead absent, Summers yea, Jones yea, Hanson yea. Roll Call: Motion Carried.

**Proposed Land Transaction #20180082** – It was moved by Commissioner Hanson and seconded by Commissioner Jones to approve Land Transaction Agreement #20180082 and authorize Chairman Halstead and Vice Chairman Summers to sign the agreement. Roll Call: Larson absent, Halstead absent, Summers yea, Hanson yea, Jones yea. Motion Carried.

**MANAGING DIRECTOR COMMENTS:**

Clearing and grubbing work is still being done on Pere Cheney Rd.

Military Road will be crushed June 5th.

Commercial Brine was applied to several roads prior to the holiday weekend.

There is a meeting scheduled with Colonel Meyers on June 1st at 10:00 a.m. to discuss the proposed Memo of Understand with Camp Grayling. Please let Leann know if you plan to attend so the appropriate steps can be taken if necessary to hold a Special Meeting.

The road commission has received no employment applications for summer help. We would like permission to increase the hourly starting wage from $12.00 to $15.00. Board agreed.

Continued minutes 05/25/2023

Acknowledgment & Notice of Hearing regarding Ronald Larsons numerous Workman’s Compensation appeals.

Best Practices for Handling Roadkill Carcasses client memo from Michigan County Road Self Insurance Pool.

Overview of proposed schedule of calendar 2024 work on I-75 bridge work at M-93 and County Road 612. MDOT will pave part of County Road 612 that will be shut down during the road commission’s repair of County Road 612 next year.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson – DTE’s contractor cut a hole in the road at 3000 Portage Ave by Lake Margarethe and filled it with gravel. The hole needs further repair. Managing Director Babcock will have Superintendent Pratt look at it.

Commissioner Jones – None

Chairman Halstead – Absent

There being no further business to come before the Board Vice Chairman Summers declared the meeting adjourned at 4:55 p.m.

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**Gary Summers, Vice Chairman Leann Neilson, Clerk of the Board**