**Board Minutes**

**March 2, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, March 2, 2023, at 4:30 p.m., **Present:** Commissioner Jones, Commissioner Hanson, Vice Chairman Summers, and Chairman Halstead. Absent: Commissioner Larson. **Administrative staff f present:** Engineer Tech Tim McCarthy, and Clerk of the Board Leann Neilson. **Public Attending**: Maple Forest Township Supervisor, Tom Coors and County Commissioner liaison Dorothy Frederick.

It was moved by Commissioner Jones and supported by Commissioner Hanson to approve the March 2, 2023; agenda as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

It was moved by Commissioner Hanson, supported by Chairman Halstead to approve the February 16, 2023, Regular Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Jones yea, Hanson yea. Motion carried.

It was moved by Commissioner Hanson, supported by Commissioner Jones to approve the February 16, 2023, Closed Session Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Jones yea, Hanson yea. Motion carried.

**Accounts Payable Voucher #11** in the amount of $58,949.29 was moved to pay by Chairman Halstead and supported by Commissioner Jones. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**Accounts Payable Voucher #11-1** in the amount of $5360.00 was moved to pay by Chairman Halstead and supported by Vice Chairman Summers. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**Cash Flow:** None

**Accounts Receivables**: None

**Blade and Brine Report:** No discussion

**PUBLIC COMMENTS:**

Tom Coors inquired about road commission plans to resurface the middle section of Sherman Road in Maple Forest Township. Engineer Tech McCarthy will review the 5 Year Task Force Plan and get back with Mr. Coors.

**NEW BUSINESS:**

**2022 Road Certification Maps -** It was moved by Chairman Halstead and supported by Vice Chairman Summers to authorize Chairman Halstead to sign, and Engineer Tech McCarthy to submit the 2022 Road Certification Maps to Michigan Department of Transportation. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Permission to Bid 23A Gravel –** It was moved by Chairman Halstead, and supported by Vice Chairman Summers to advertise for bids for 23A Gravel at Lovells and Ostrander Gravel Pits. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

**Northern Michigan Road Millage Survey** – Spreadsheet provided to the Board with information from other Northern Michigan counties that have road millages.

**OLD BUSINESS:**

**Dust Control Bid Opening -** It was moved by Commissioner Hanson and supported by Commissioner Jones to award the Dust Control bid to Michigan Chloride Sales. Roll call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea, Motion Carried

**Pavement Marking Bid Opening -** It was moved by Chairman Halstead and supported by Commissioner Summers to award the Pavement Marking bid to M & M Pavement Marking. Roll call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea, Motion Carried

**Rest Area Epoxy Floor Bid opening**: It was moved by Chairman Halstead and supported by Commissioner Hanson to award the Rest Area Epoxy Floor Bid to Custom Coatings for $42,750.00. Roll call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea, Motion Carried

**MANAGINIG DIRECTOR COMMENTS:**

**Frost Law Restrictions** - will be in effect on March 8, 2023 at 8:00 a.m.

**County Road Association Invoice** – An invoice was received from CRAM for Ronald Larson’s attendance to a New Commissioner Workshop that had not been previously discussed and approved by the Crawford County Road Commission Board. The Board briefly discussed the proper procedures that Commissioners are to follow for obtaining authorization for expenses such as mileage reimbursement and seminars. Road Commission Legal Counsel’s Cease-and-Desist Letter will address this with Mr. Larson. No other board members are planning to attend the New Commissioner Workshop and agreed authorize payment of the invoice for Ronald’s attendance to the workshop.

**COMMISSIONER’S COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson – None

Commissioner Jones – Thank you to the crew for doing a great job on snow removal during recent storms.

Chairman Halstead – None

03/02/2023 board meeting minutes continued

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:57 p.m.

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**Ryan Halstead, Chairman Leann Neilson, Clerk of the Board**