**Board Minutes**

 **January 5, 2023**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, January 5, 2023, at 4:30 p.m., **Present:** Commissioner Jones, Commissioner Hanson, Vice Chairman Summers, and Chairman Halstead. **Absent:** Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock and Clerk of the Board Leann Neilson. **Public attending:** Dorothy Frederick Crawford County Commissioner Liaison to the Road Commission, and Tom Coors Maple Forest Township Supervisor.

It was moved by Commissioner Jones and supported by Commissioner Hanson to approve the January 5,2023; agenda as presented.  Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

It was moved by Commissioner Hanson and supported by Commissioner Summers to nominate Commissioner Halstead to the position of Chairman of the Board. Roll Call: Hanson yea, Summers yea, Jones yea. Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Hanson to nominate Commissioner Summers to the position of Vice Chairman. Roll Call: Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the December 22, 2022, Board Minutes as presented. Roll Call: Larson absent, Halstead yea, Summers yea, Jones yea, Hanson yea. Motion carried.

**Accounts Payable Voucher #7** in the amount of $76,340.71 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Halstead yea, Summers yea, Hanson yea, Jones yea. Motion Carried.

**Cash Flow**: Discussion took place in regards to Payroll #1 and the total expense for labor & materials during the blizzard that occurred over the 2022 Christmas holiday. The Board is very pleased with the service the road commission provided to the community during the storm.

**Accounts Receivables:** No discussion

**Blade and Brine Report**: No discussion

**PUBLIC COMMENTS:**

Dorothy Frederick, Crawford County Commissioner District 2 & liaison to the Crawford County Board introduced herself and provided the Road Commission Board with her contact information. Dorothy commended the road commission and extended thanks to employees for a job well done during the Christmas blizzard.

**NEW BUSINESS:** None

**OLD BUSINESS:**

Administrative Wage Consideration – handouts containing wage & job classification information for other Northern Michigan county road commissions, along with 2018 Union Negotiation Notes were provided to the Board as previously requested. Discussion took place regarding previous union negotiations. Commissioner Hanson requested copies of 2015 and 2018 Union Contracts, however, later retracted the request.

It was moved by Chairman Halstead and supported by Commissioner Jones to award the Administrative Staff a 5% wage increase each year for the next three years, the same as it was for the Union Staff in the 4/1/2022 – 03/31/2025 Union Agreement, and to award Purchasing Agent Larry Pratt an additional 40 hours of vacation. Roll Call: Jones yea, Hanson nay, Summers yea, Halstead yea. Motion Carried.

**MANAGINIG DIRECTOR COMMENTS:**

2023 Preliminary Estimate of Cost for resurfacing Peterson Road in Maple Forest Township was provided to the Board and to Tom Coors, Maple Forest Township Supervisor. Managing Director Babcock will mail the estimate to Maple Forest Township for review.

Non-Motorized Trail – Managing Director Babcock provided the Board with a map and an overview of Crawford County’s proposed plan for a Non-Motorized Trail that would run along M-72, North Down River Rd., and Rayburn property. Managing Director Babcock gave an overview of the funding sources for the project and the road commissions role in the project.

Managing Director Babcock will be meeting with Dan Bonamie, Beaver Creek Township Supervisor next week to discuss possible Special Assessment for resurfacing in Fox Run Estates.

**COMMISSIONER COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson – Expressed thanks to the entire road commission staff for a job well done over the holidays and during the blizzard. All the commissioners agreed on a job well done and were pleasantly surprised by the quick service and decent road conditions during the storm.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:57 p.m.

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Ryan Halstead, Chairman Leann Neilson, Clerk of the Board