**Board Minutes**

**October 27, 2022**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, October 27, 2022, at 4:30 p.m., **Present:** Commissioner Jones., Chairman Halstead**,** Commissioner Hanson, and Vice Chairman Summers. **Absent:** Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock and Clerk of the Board Leann Neilson. **Public attending:** Duncan Gray Crawford County Commissioner Liaison to the Road Commission, Amelia Halstead, and Alexis Neilson.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve an amended Agenda to include “Notice And Order To Remove Encroachment letter” under New Business and “Public Road Maintenance Memorandum Of Understanding Draft” under Old Business.  Roll Call: Larson absent, Summers yea, Hanson yea, Halstead yea, Jones yea. Motion Carried.

It was moved by Chairman Halstead, supported by Commissioner Jones to approve the October 13, 2022, Board Minutes as presented. Roll Call: Larson absent, Summers yea, Halstead yea, Jones yea, Hanson yea. Motion carried.

**Accounts Payable Voucher #2** in the amount of $168,348.10 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Summers yea, Hanson yea, Halstead yea, Jones yea. Motion Carried.

**Cash Flow**: No discussion

**Accounts Receivables:** No discussion

**Blade and Brine Report**: Managing Director Babcock reported that CCRC crew will continue working on blading dirt roads until winter weather arrives.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:** “Notice and Order to Remove Encroachment” letter addressed to Max Meisner regarding encroachment at 7135 Beasley Avenue in Beaver Creek Township along with pictures provided by Managing Director Babcock were reviewed and discussed. The Board concluded that the encroachment is significant. Managing Director Babcock will keep the Board informed of the progress of removal of the fence.

**OLD BUSINESS:** Abandonment request for Evergreen Drive – There are concerns as to whether the people asking for the abandonment will be able to utilize the property in question because they don’t own the adjacent parcels. Don will review this further.

Public Road Maintenance Memo of Understanding Draft between Crawford County Road Commission and Camp Grayling Michigan National Guard – Managing Director Babcock provided the Board with a Memo of Understanding Draft for the Board to review and make recommendations. Suggestions will be reviewed at the 11/10/2022 meeting.

**MANAGINIG DIRECTOR COMMENTS:**

**Old 27** – Paving and striping is finished. Crew is still working on graveling the shoulders as well as topsoil and seeding at the intersection of 4 Mile Rd. & Old 27.

**Iron Belle Trail -** Work is still being done on retaining walls.

**County Road 612** – project is finished.

**Change in starting and quitting time –** crew is back to working five eight-hour days.

**Temporary Truck Driver positions –** The road commission is partnering with MDOT to hire two temporary seasonal truck drivers for the winter.

**COMMISSIONER COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – Commissioner Summers reported that he received a message from Ronald Larson ~~stating that he is resigning~~ ~~from his Road Commissioner position~~ regarding a Letter of Resignation. Commissioner Hanson stated that he has received similar messages in the past as well. County Commissioner Gray reported that other Crawford County officials have received similar messages in the past, but no resignation has been received.

Commissioner Hanson – Inquired about how much work has been done on Industrial Drive this summer. Managing Director reported that most of the work done on Industrial Drive was done by Elmer’s and involved knocking down a hill and relocating the sand to Iron Belle Trail.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 4:50 p.m.

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Ryan Halstead, Chairman Leann Neilson, Clerk of the Board