**Board Minutes**

**June 9, 2022**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, June 9, 2022, at 4:30 p.m., **Present:** Vice Chairman Summers, Commissioner Jones., Chairman Halstead, and Commissioner Hanson**.**  **Absent:** Commissioner Larson. **Administrative staff present:** Don Babcock Managing Director, and Clerk of the Board Leann Neilson. **Public attending:** Duncan Gray Crawford County Commissioner Liaison to the Road Commission.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve June 9, 2022 amended agenda which includes an addition; Engineering Reimbursement under New Business . Roll Call: Larson absent, Hanson yea, Halstead yea, Jones yea, Summers yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Hanson to approve the May 26, 2022; Board Minutes as presented. Roll Call: Larson absent, Hanson yea, Halstead yea, Jones yea, Summers yea. Motion Carried.

**Accounts Payable Voucher #18** in the amount of $466,087.37 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Hanson yea, Halstead yea, Jones yea, Summers yea. Motion Carried.

**Cash Flow**: No discussion

**Accounts Receivables:** Chairman Halstead inquired about the balance due to CCRC by the State of Michigan. Update given by Managing Director Babcock.

**Blade and Brine Report**: Commissioner Hanson inquired about who determines when the roads will be bladed, and which ones will be done first. These decisions are left to the County Road Superintendent and State Foreman to decide.

Cris Jones inquired about the use of the new shoulder widening machine. CCRC will be using it for the first time on the shoulders of the State roads as soon as all their gravel has been delivered.

**PUBLIC COMMENTS**: Commissioner Gray provided answers to the inquiries of the Road Commissioners at the 5/26/2022 meeting regarding the CCRC Road Millage and the Brownfield Redevelopment. The amount of revenue that the road commission receives stays the same regardless of property value increase. The surplus generated from the increased value goes to the Brownfield Redevelopment project.

**NEW BUSINESS:**

**County Road 612 Authorization Resolution –** It was moved by Commissioner Jones and seconded by Chairman Halstead to adopt the County Road 612 Authorization Resolution and authorize the Managing Director to sign on the behalf of the Board. Roll Call: Larson absent, Halstead yea, Hanson yea, Summers yea, Jones yea. Motion carried.

**crawford county road commission**

**authorization Resolution**

**COUNTY ROAD 612, IMPROVEMENT PROJECT**

**Control Section; STL 20000**

**Job Number 205311CON**

**Contract No. 22-5257**

**whereas,** the Crawford County Board of Road Commissioners have approved the plans and proposal for the County Road 612, Improvement Project; From KP Lake Road to Lonesome Lake Road. Control Section; STL 20000, Job Number 205311CON, Project 22A0582 and;

**whereas,** the Crawford County Board of Road Commissioners, desire to enter into an agreement by way of a contract with the Michigan Department of Transportation to complete the County Road 612, Improvement Project,

**therefore be it resolved,** the Crawford County Crawford Board of Road Commissioners authorize the Managing Director to sign on the behalf of the Crawford County Road Commission, MDOT Contract No.: 22-5257.

**Commissioner Salary –** Lengthy discussion regarding commissioner wage and benefit package. Because the Commissioners are not in agreement it was decided to request an evaluation from the Crawford County Compensation Committee and seek recommendation from them. Duncan will make the request on behalf of CCRC. Commissioner Jones requested to be informed of the meeting date so he can be present when the Compensation Committee meets. Commissioner wage & benefit package will be added to next meeting’s agenda for further discussion.

**Engineering Reimbursement –** It was moved by Chairman Halstead, seconded by Commissioner Jones to approve, and submit the 2022 Engineering Reimbursement Application to the State of Michigan. Roll Call: Larson absent, Hanson yea, Halstead yea, Jones yea, Summers yea. Motion carried.

**OLD BUSINESS:**

**Janitorial Position** – After careful deliberations the County Road Commissioners unanimously agreed to keep the Janitorial Position at part time status rather than increasing the hours to full time. If there becomes a greater need in the future to increase hours, they will revisit the issue.

**Ronald Larson reimbursement request / payroll documents** – Managing Director discussed the remaining payroll documents that Commissioner Larson needs to complete. All documents have been sent to him again to be completed and returned.

**MANAGINIG DIRECTOR COMMENTS:**

Update on Wakeley Bridge project – Wakeley Bridge Road is open to traffic. A few clean up items to address, one being the installation of a gate and split rail fence. Another is the reinstallation of the dry hydrant that Grayling Township Fire Department had on the bridge.

Iron Belle Trail update – Elmer’s is starting to gravel the main trail. They are waiting for materials for the retaining wall going up near the railroad.

County Road 612 – will be bid via MDOT Local Agency Programs in July. Planning to start work after the Rotary Club is finished holding their annual event that runs through the area.

Jones Lake Road update – project is coming together nicely. Camp Grayling has put up huge Message Board signs at their expense, to help keep Military vehicles off Jones Lake Road.

Federal Aid Buyout – more information will be provided at the next meeting regarding selling Federal Aid money. CCRC plans to take advantage of this opportunity.

**COMMISSIONER COMMENTS:**

Commissioner Larson – Absent.

Commissioner Summers – None

Commissioner Hanson – Inquired about the cost of a new skid steer and the buy back price on the old one. It was concluded that there was nothing salvageable on the old skid steer and we would not be buying it back.

Commissioner Jones – None

Chairman Halstead – None

There being no further business to come before the Board Chairman Halstead declared the meeting adjourned at 5:14 p.m.

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Ryan Halstead, Chairman Leann Neilson, Clerk of the Board