

**Board Minutes
February 3, 2022**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, February 3, 2022, at 4:30 p.m., **Present:** Chairman Halstead, Vice Chairman Summers and Commissioner Hanson., and Commissioner Jones **Absent:** Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock, and Clerk of the Board, Leann Neilson. **Public attending:** Duncan Gray; Crawford County Commissioner Liaison to the Road Commission and Tom Coors, Maple Forest Township Supervisor.

It was moved by Chairman Halstead to add the New Business the following topic: Wage adjustment for the Clerk of the Board, and supported by Commissioner Hanson to approve the February 3, 2022, Crawford County Road Commission Agenda with the forementioned addition. Roll Call: Larson absent, Hanson yea, Jones absent, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Hanson to approve the January 20, 2022, Board Minutes.

Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Accounts Payable Voucher #9 in the amount of \$62,738.93 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Accounts Payable Voucher #9-1 in the amount of \$49,339.75 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Cash Flow: No Discussion.

Accounts Receivables: No Discussion.

Blade and Brine Report: N/A

PUBLIC COMMENTS: None

NEW BUSINESS:

Permission to bid Front End Loaders. It was moved by Chairman Halstead to authorize staff to advertise for bids for one 3.5 cyd front end loader and one 4.25 cyd front end loader. Supported by Commissioner Jones Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Permission to bid 2022 Bituminous Base Crushing. It was moved by Chairman Halstead to authorize staff to advertise for bids for Bituminous Base Crushing. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Permission to bid Roadway Surfacing for Jones Lake Road. & Hulbert Road. It was moved by Chairman Halstead to authorize staff to advertise for bids for Roadway Surfacing for Jones Lake Road and Hulbert Road. Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Permission to bid Furnishing and Delivery of 23A Gravel. It was moved by Chairman Halstead to authorize staff to advertise for bids for Furnishing and Delivery of 23A Gravel. Supported by Commissioner Jones. Roll

Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Permission to bid Seasonal Requirements. It was moved by Chairman Halstead to authorize staff to advertise for bids for Seasonal Requirements of Aggregates, Corrugated Plastic Pipe, Corrugated Metal Pipe, Hot Mix & Cold Patch Asphalt, Asphalt Emulsions, Hot Melt Crack Filler Material. Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Permission to bid MDOT Rest Area Maintenance. It was moved by Chairman Halstead to authorize staff to advertise for bids for MDOT Rest Area Maintenance. Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

Local Agency Bridge Program Resolution. It was moved by Chairman Halstead to authorize the Board to sign the County Road 612 over N. Branch AuSable River Resolution as presented. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

RESOLUTION

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2025, and

WHEREAS: "County Road 612 over North Branch Au Sable River" is located in Section 19, Lovells Township, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

WHEREAS: THE Crawford County Board of Road Commissioners supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for "County Road 612 over North Branch Au Sable River" located in Lovells Township and that we are committed to funding the local share.

Local Agency Bridge Program Resolution. It was moved by Chairman Halstead to authorize the Board to sign the Stephan Bridge over the AuSable River Resolution as presented. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

RESOLUTION

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2025, and

WHEREAS: "Stephan Bridge Road over Au Sable River" is located in Section 5, Grayling Township, 7 miles northwest of the City of Grayling, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of reconstruction, and

WHEREAS: THE Crawford County Board of Road Commissioners supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for "Stephan Bridge Road over Au Sable River" located in Grayling Township and that we are committed to funding the local share.

Local Agency Bridge Program Resolution. It was moved by Chairman Halstead to authorize the Board to sign the Batterson Road over the AuSable River Resolution as presented. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

RESOLUTION

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2025, and

WHEREAS: "Batterson Road over Au Sable River" is located in Sections 2 and 11, Frederic Township, 1.5 miles south of Frederic, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

WHEREAS: THE Crawford County Board of Road Commissioners supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for "Batterson Road over Au Sable River" located in Frederic Township and that we are committed to funding the local share.

Local Agency Bridge Program Resolution. It was moved by Chairman Halstead to authorize the Board to sign the Hulbert Road over the AuSable River Resolution as presented. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

RESOLUTION

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2025, and

WHEREAS: "Hulbert Road over Au Sable River" is located in Sections 26 and 13, Frederic Township, 1 mile north of Frederic, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

WHEREAS: THE Crawford County Board of Road Commissioners supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for "Hulbert Road over Au Sable River" located in Frederic Township and that we are committed to funding the local share.

Local Agency Bridge Program Resolution. It was moved by Chairman Halstead to authorize the Board to sign the Ole Dam Road over the AuSable River Resolution as presented. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

RESOLUTION

WHEREAS: The Michigan Department of Transportation is soliciting Applications for the Local Bridge Program to be funded in 2025, and

WHEREAS: "Ole Dam Road over Au Sable River" is located in Section 12, Grayling Township, 0.5 miles north of M-72, is a bridge under the jurisdiction of the Crawford County Road Commission and is in need of rehabilitation, and

WHEREAS: THE Crawford County Board of Road Commissioners supports the application to the Michigan Department of Transportation for Local Bridge Program funding to complete this project:

NOW THEREFORE, be it resolved that the Board of County Road Commissioners for Crawford County supports the application to the Michigan Department of Transportation for Local Bridge Program Funding for "**Ole Dam Road over Au Sable River**" located in Grayling Township and that we are committed to funding the local share.

Clerk of the Board position. Nicole Chavez has resigned from her position as Clerk of the Board due to family illness. Leann Neilson was offered and has accepted the position. After some discussion, it was moved by Chairman Halstead to increase Leann's hourly wage to match the previous Board Clerk, Verna Meharg's wage. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

OLD BUSINESS: Iron Belle Trail Segment III progress schedule was presented by Managing Director Babcock and discussed. Schedule has work beginning in March with completion date in July.

MANAGING DIRECTOR COMMENTS:

Update on office staff situation. We have offered a position to Kaitlyn Carlson. We will be hiring another person and get back to a three-person office.

Wakeley Bridge crews are doing a great job, making good progress.

Old 27 Relocation update – Attorney Carey email update. Knight Enterprises has entered into a purchase agreement to sell the property to a development company called Four Mile Road LLC. Knight Enterprises will relay our inquire about the possible reroute of Old 27 to the buyer at such time as it appears the deal will close.

American Tower update – Attorney Carey should be receiving closing package soon; he will be reviewing the package and seek Board approval to close at that time.

Then next union meeting is February 4, 2022, at 1 PM.

CLOSED SESSION: Under 15.268 of the Open Meetings Act; Closed sessions; Sec. 8. (1) permissible purposes; © For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement Union Negotiations, It was moved by Chairman Halstead at 5:02 p.m. to enter into Closed Session to discuss union negotiation strategy. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead at 6:00 p.m. and supported by Commissioner Hanson to move back into regular session. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

COMMISSIONER COMMENTS:

Commissioner Larson – Absent.

Commissioner Summers – None.

Commissioner Hanson – None.

Commissioner Jones – None

Chairman Halstead –Wanted to thank Nicole Chavez for her service to Crawford County Road Commission and wish her the best and thank Leann for stepping up to the Board Clerk position.

There being no further business to come before the Board, Chairman Halstead declared the meeting adjourned at 6:04 p.m.

Chairman Ryan Halstead

Leann Neilson, Clerk of the Board