

**DRAFT**  
**Board Minutes**  
**February 17, 2022**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, February 17, 2022, at 4:30 p.m., **Present:** Chairman Halstead, Vice Chairman Summers and Commissioner Hanson., and Commissioner Jones **Absent:** Commissioner Larson. **Administrative staff present:** Managing Director Don Babcock, and Clerk of the Board, Leann Neilson. **Public attending:** Duncan Gray; Crawford County Commissioner Liaison to the Road Commission.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the February 17, 2022, Crawford County Road Commission Agenda. Roll Call: Larson absent, Hanson yea, Jones absent, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the February 3, 2022, Board Minutes.

Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Jones to approve the February 3, 2022, Closed Session Board Minutes. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Accounts Payable Voucher #10** in the amount of \$210,309.29 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Cash Flow:** No Discussion.

**Accounts Receivables:** No Discussion.

**Blade and Brine Report:** N/A

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

**2021 Annual Road Certification.** Discussion took place regarding Puffin Rd. Commissioner Hanson requested further review of certifications. 2021 Road Certification was tabled until next meeting.

**Permission to bid 2022 Pavement Marking.** It was moved by Chairman Halstead to authorize staff to advertise for bids for Pavement Marking Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Permission to bid Dust Control.** It was moved by Chairman Halstead to authorize staff to advertise for bids for Dust Control. Supported by Vice Chairman Summers. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Permission to bid MDOT Labor.** It was moved by Chairman Halstead to authorize staff to advertise for bids for MDOT labor. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**OLD BUSINESS:**

**CAT Financial Services Resolution to Lease.** It was moved by Chairman Halstead to authorize Managing Director Babcock to sign the Cat Financial Services Resolution to Lease as presented. Supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Transportation Study.** Brief discussion took place regarding the Transportation Study and possible future plans for our county.

**MANAGING DIRECTOR COMMENTS:**

Update on office staff. Managing Director received a phone call from new hire, Kaitlyn Carlson, stating that she had felt intimidated and harassed by a CCRC Board member while she was concluding her tenure at her previous place of employment. It was later determined that the individual who had approached Ms. Carlson was the Maple Forest Twp Supervisor, Tom Coors. Ms. Carlson was upset that Mr. Coors had presented himself at employer and was interrogating her regarding her future employment at CCRC. Ms. Carlson stated that Mr. Coors had at least implied he was a board member of the CCRC. The Board advised Managing Director Babcock to have general legal counsel prepare a letter to Mr. Coors objecting to his unethical behavior.

Update on Hay Marsh Creek

American Tower update – CCRC received a check from American Tower for the tower sale.

**CLOSED SESSION:** It was moved by Chairman Halstead at 4:50 p.m. to enter Closed Session to discuss union negotiation strategy Under 15.268 of the Open Meetings Act; Closed sessions; Sec. 8. (1) permissible purposes; © For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement Union Negotiations. Supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Commissioner Hanson at 5:15 p.m. and supported by Chairman Halsted to move back into regular session. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Hanson to consider the Agreement between Crawford County Road Commission and Teamsters Local 214 as a Tentative Agreement pending an Actuarial/projections study for closing the existing Defined Benefit plan with MERS to determine the cost of same. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, Halstead yea. Motion Carried.

Then next union meeting is February 18, 2022, at 1 PM.

**COMMISSIONER COMMENTS:**

- Commissioner Larson – Absent.
- Commissioner Summers – None.
- Commissioner Hanson – None.
- Commissioner Jones – None

There being no further business to come before the Board, Chairman Halstead declared the meeting adjourned at

5:16 p.m.

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Chairman Ryan Halstead

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Leann Neilson, Clerk of the Board