

**DRAFT**  
**Board Minutes**  
**January 06, 2022**

The regular meeting of the Crawford County Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, January 6, 2022, at 4:30 p.m., **Present:** Chairman Halstead, Vice Chairman Summers, Commissioner Jones, and Commissioner Hanson. **Absent:** Commissioner Larson. **Administrative staff present:** (In Person) Managing Director Don Babcock, Administrative Clerk, Leann Neilson and Clerk of the Board, Nicole Chavez. **Public attending:** Duncan Gray; Crawford County Commissioner Liaison to the Road Commission and Dan Walters, Grand Traverse Diesel.

**ELECTION OF OFFICERS:** It was moved by Commissioner Hanson and supported by Commissioner Jones to keep the current CCRC officers as is: Chairman as Ryan Halstead, Vice Chairman as Gary Summers as well as Commissioner Hanson, Commissioner Jones and Commissioner Larson for 2022. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Commissioner Hanson and supported by Chairman Halstead to approve the January 6, 2022, Crawford County Road Commission Agenda. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Commissioner Hanson and supported by Chairman Halstead to approve the December 9, 2021, Board Minutes with the following additions in red: **CLOSED SESSION: Pending Crawford County Circuit Court Litigation Crawford County Road Commission versus Ronald Larson and Civil Rights Complaint - Ronald Larson versus Crawford County Road Commission.** Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Commissioner Hanson and supported by Chairman Halstead to approve the December 9, 2021, Closed Session Minutes. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Accounts Payable Voucher #6** in the amount of \$146,962.80 was moved to pay by Chairman Halstead and supported by Commissioner Summers. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Accounts Payable Voucher #6-1** in the amount of \$248,756.53 was moved to pay by Chairman Halstead and supported by Commissioner Hanson. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Accounts Payable Voucher #7** in the amount of \$133,308.66 was moved to pay by Commissioner Hanson and supported by Commissioner Summers. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Payroll Voucher #26** in the amount of \$80,315.55 was moved to pay by Chairman Halstead and supported by Commissioner Summers. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Payroll Voucher #26-1 Verna Meharg's Final Retirement Pay** in the amount of \$20,872.89 was moved to pay by Chairman Halstead and supported by Commissioner Jones. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Payroll Voucher #1** in the amount of \$75,839.45 was moved to pay by Commissioner Hanson and supported by Chairman Halstead. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Cash Flow:** No Discussion.

**Accounts Receivables:** No Discussion.

**Blade and Brine Report:** N/A

**PUBLIC COMMENTS:** None.

**NEW BUSINESS:**

**Western Star Trucks Pricing Surcharge in the amount of \$4,500 per truck** – Dan from Grand Traverse Diesel explained that cost of materials continues to go up and the supply chain has yet to level out. Therefore, companywide they have universally adopted the flat rate increase of \$4,500 per truck. Crawford County Road Commission has three (3) trucks on order. The total surcharge increase would be \$13,500. The anticipated delivery date for the trucks for CCRC is spring of 2022. A motion was made by Chairman Halstead to accept the surcharge in the total amount of \$13,500. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**Infrastructure Investment and Jobs Act - Additional STP funds** – Managing Director explained that CCRC would be receiving about \$120,000 additional in STP funds. He explained that these additional funds could be utilized for an existing (reducing overall expenses) or entirely new project as presented. The Feds are only obligating 28% at the current time, so it would be anticipated to experience a delay in overall project completion as funding is eventually released. Chairman Halstead stated that he feels that CCRC should take the risk and move forward with the Proposed project – Old US-27 From 4 Mile Road to South Grayling Road. Managing Director Don also explained that if right of way would come available for the relocation of Old US-27, safety funds would be applied for, help offset costs for the relocation. After review of the complied projects a motion was made by Chairman Halstead and supported by Commissioner Jones to adopt the proposed project – Old US-27 From 4 Mile Road to South Grayling Road project (approx. 2.1 miles) utilizing funds from the pending property sale in Lovells Township and the additional funds from the Infrastructure Investment and Jobs Act. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**FMLA - Request Employee # 88.** Motion was made by Commissioner Hanson to approve the FMLA request for employee #88 as presented supported by Chairman Halstead. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**OLD BUSINESS:**

**Crawford Co. Model Ethics Complaint - Response to Ronald Larson**–Response received from Paul Campo Crawford County Administrator/Controller and shared with the Board members.

**CORRESPONDENCE: Social Security Correspondence Letter Per Verna Meharg's Request** -Managing Director Don shared his response to Verna Meharg's correspondence request. Don stated that CCRC followed the protocol of the separation agreement through December 31, 2021 and that this was on file per the request of Verna Meharg.

Managing Director Don shared correspondence from CCRC's Insurance carrier and open meetings act for information purposes.

**MANAGING DIRECTOR COMMENTS:**

Managing Director asked the Board as how they wished to proceed with the Union negotiations meetings as Commissioner Larson had volunteered but has not been in touch with the board in weeks. In addition to Commissioner Jones, Chairman Halstead volunteered, noting that if Ron Larson phoned in he would also be more than welcome to also join in. The first union negotiation meeting is scheduled for Friday January 7, 2021, at 1 p.m.

Wakeley Bridge Road project is moving along, and they are beginning to install sheet piling and temporary coffer dams on the north end and should begin next week.

Managing Director Don informed the Board that Ronald Larson has not picking up his Board packet correspondence from Crawford County Sheriff's office. The Sheriff's office stated that since these packets are not being picked up that they would no longer accept them to be dropped off and held for Mr. Larson. The Board members decided that it would be fine for the packets to be mailed via the United States Postal Service to Commissioner Ron Larson beginning the next meeting packets for the date of January 20, 2022.

**CLOSED SESSION: Collective Bargaining Unit strategy and negotiation.** It was moved by Chairman Halstead and supported by Commissioner Summers to exit the regular meeting and enter into a closed session Under 15.268 of the Open Meetings Act; Closed sessions; Sec. 8. (1) permissible purposes; (c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing. at 5:20 p.m. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

It was moved by Chairman Halstead and supported by Commissioner Jones to enter back into regular session at 6:00 p.m. Roll Call: Larson absent, Hanson yea, Jones yea, Summers yea, and Halstead yea. Motion Carried.

**COMMISSIONER COMMENTS:**

- Commissioner Larson – Absent.
- Commissioner Summers – None.
- Commissioner Hanson – None.
- Commissioner Jones – None.
- Chairman Halstead –None.

**DRAFT**

There being no further business to come before the Board, Chairman Halstead declared the meeting adjourned at 6:02 p.m.

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Chairman Ryan Halstead

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Nicole Chavez, Clerk of the Board