

**Board Minutes**  
**June 16, 2016**

The regular meeting of the Board of Road Commissioners was held at their office at 500 Huron Street on Thursday, June 16, 2016 at 4:30 p.m. **Present:** Chairman Burch, Vice Chairman McClain, and Commissioner Halstead **Absent:** None **Administrative staff present:** Managing Director Donald A. Babcock, Administrative Clerk Leann Neilson. **Public attending:** Diane Burch, and Kathie Alford from Huntington Bank.

It was moved by Vice Chairman McClain and seconded by commissioner Halstead to approve the Board Minutes of June 2, 2016 as presented. Roll call: Burch yea, McClain yea, Halstead yea

**Payroll Voucher #12** in the amount of \$51,523.50 was moved to pay by Commissioner Halstead and seconded by Vice Chairman McClain. Roll call: Burch yea, Halstead yea, McClain yea

**Accounts Payable Voucher #19** in the amount of \$179,272.60 was moved to pay by Commissioner Halstead and seconded by Vice Chairman McClain. Roll call: Burch yea, Halstead yea, McClain yea

**Accounts Payable Voucher #19-1** in the amount of \$750.00 was moved to pay by Commissioner Halstead and seconded by Vice Chairman McClain Roll call: Burch yea, Halstead yea, McClain yea

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

- In Ground Truck Lift bid award – It was moved by Vice Chairman McClain and seconded by Commissioner Halstead to award the bid for In Ground Truck Lift to Northern Pump Service in the amount of \$42,412.10. Roll call: Burch yea, McClain yea, Halstead yea
- Tandem Axle Truck bid award – It was moved by Commissioner Halstead and seconded by Vice Chairman McClain to award the Tandem Axle Truck Bid to Grand Traverse Diesel Service in the amount of \$223,900.00. Roll call: Burch yea, McClain yea, Halstead yea
- V-Box bid award– It was moved by Commissioner Halstead and seconded by Vice Chairman McClain to award the V-Box Spreader bid to Truck and Trailer Specialties of Boyne Falls in the amount of \$49,232.00. Roll call: Burch yea, McClain yea, Halstead yea

**NEW BUSINESS:**

- Kathie Alford, Vice President & Treasury Management Sales for Huntington Bank attended and answered questions for the board regarding financing of Tandem Axle Trucks. Chairman Burch requested that attorney fees be reduced and posed questions during a conference call with Mark from Huntington regarding pre-payment penalty and attorney fees. Managing Director Babcock will contact Carey & Jaskowski and contact Mark at Huntington next week to start the process of financing.
- It was moved by Commissioner Halstead and seconded by Vice Chairman McClain to authorize Managing Director Babcock and Chairman Jim Burch to sign Act 51 Financial Report. Roll call: McClain yea, Halstead yea, Burch yea.

**CORRESPONDENCE:** None

**MANAGING DIRECTORS COMMENTS:**

- Arauco Update – survey work & clearing and tree cutting for fencing is being done. Managing Director Babcock will try for the September 12 deadline for application.
- Fish Hatchery Bridge – coming along nicely. curb & gutter and side walk work scheduled for next week. Reith Riley is scheduled to start paving in 3 weeks.
- Pedestrian Bridge – bid letting in August
- Sherman road – expected to be paved by next board meeting
- County Road 612 between K.P. Lake Road and Jones Lake Road cannot be ground up until we can make gravel
- North Down River Road – gravel needs to be made before we can proceed
- Iron Belle Trail –there is a meeting coming up, more information to follow
- Will have a price on new AMZ machine by next board meeting
- Permission to advertise for a full time mechanic position -- board agreed.

**COMMISSIONER COMMENTS:**

- Commissioner Halstead is pleased with the shoulder work being done
- Vice Chairman McClain expressed concern about cracks in Hartwick Pines Rd.

There being no further business, Meeting was adjourned at 5:13 p.m.

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Jim Burch, Chairman

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Leann Neilson, Administrative Clerk